

### 10<sup>th</sup> May 2023 Meeting (Microsoft Teams) – Agenda

	Item	Update from previous meeting	Actions & Recommendations	Who
<b>1.</b>	<b>Attendees, Apologies &amp; Introductions</b>			
	<b>Present</b>	Sarah Dearden (WC) Bill Parks (WCC) Andrew Davis (WC) David Ball (CorPC) Vanessa Sturmeay (HILPC) Heather Parks (SVPC) Tom Domett (WTC) Len Turner (WTC) Anthony Potter (BishPC) Kate Plastow (LDPC) Malcolm Prior (USPC) Simon Wager (MBPC) Steven Little (resident)		
	<b>Apologies</b>	Jamie Fagon (UDPC) Andrew Cummings (ChapPC) Tony Jackson (WCC) Denise Nott (WC) Phil Holihead (Chappc) Sarah Jefferies (MBHCPC)		
<b>2.</b>	<b>Notes of the last meeting (5<sup>th</sup> October 2022)</b>			
		The minutes of the previous meeting held on the 18 <sup>th</sup> January 2023 were accepted and agreed.	Noted and agreed.	

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<b>3.</b>	<b>Finance</b>			
		<u>Financial position at January 2023</u>  (a) 2022-23 allocation = £30,452.00 (b) 2021-22 underspend = £30,408.52 (c) 2022 -23 3 <sup>rd</sup> party Contributions £13,285.67 (d) Total Budget for 2022-23 = £74,146.19 (a+b+c) (e) Scheme commitments 2022/23 = £56,297.89 (f) Current Balance = £17,848.30 (d-e)  Refer to attached finance sheet.	23/24 Budgets are yet to be confirmed but expected to be the same as 22/23.  Remaining 22/23 budget £9,148.30  Noted and agreed.	
<b>4.</b>	<b>Scheme List</b>			
4.1	<b>17-20-7</b> (03/02/20) High Street, Maiden Bradley.	Estimated cost, Speed Limit - £4000, gates/signs £3000. <b>Agreed</b> – Allocate £7000, PC 25% of cost. 20mph speed limit assessment finalised. Two of the three routes assessed do not meet the criteria, however High Street is borderline and therefore an additional traffic survey is currently being conducted to determine if High Street meets the criteria. Gates Complete/20mph on order	<b>Discussion and action</b>  Complete, invoice to be checked and removed from agenda (SD to look at issue with no 20 signing on one road?, PC to send SD details and location to be investigated.)	SD  MBPC
4.2	<b>17-19-2</b> (23/09/19) A36 / B390 Knook & Heytesbury	<b>24/2/21</b> Martin Rose confirmed he has previously asked contact at Highways England for information on future schemes in this area with no response. Denise Nott confirmed grass cutting south of junction is partly WC partly HE responsibility. Denise agreed to chase HE at appropriate time to maintain area sufficiently.	<b>Discussion and action</b>  Complete, remove from agenda. Maintenance of carriageway taken place and potentially lining not put back with new design- Check.	SD  BP/SD

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		<p>Attended site meeting with Cllr Parks and have agreed some minor road marking improvements at the junction. Please see attached proposal plan with a cost of approx. £800 (CATG £800, PC £200) Group agreed to make top priority and implement.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.</p>		
4.3	<b>17-21-10</b> (21/6/21) Corsley, Sturford Lane junction with A362	<p>This is a dangerous junction for traffic emerging onto A362. Traffic from the west is generally travelling at 50mph (at least) along a straight highway - heavy lorries using this as a runway to build up speed to get up the hill leading to Picket Post roundabout. Traffic from the east is travelling at speeds up to 50mph along the A362, through a triple bend with three junctions - Longhedge x 2 and Sturford Lane. From the Sturford Lane junction it is impossible to see oncoming vehicles hidden by two of the triple bends until the last moment, the problem is exacerbated by a bus shelter.</p> <p>Request for warning signs and road markings to highlight the junction and raise awareness for drivers to reduce their speed.</p> <p>Second site meeting undertaken in Dec 2021. Agreed proposal. Please see plan at end of agenda. Revised estimate £1,200 (CATG 75% = £900, PC 25% = £300). CATG allocated £900 funding. Corsley PC confirmed contribution.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion. Signing bracket on order awaiting delivery.</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD

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4.4	<b>17-21-17</b> (6/10/21) Horningsham, Heavens Gate car park	Group agreed to move to priority 1 and allocate £1,000. PC to confirm contribution. Horningsham PC have confirmed Longleat Estate have provided permission for the signs to be erected in the verge. Horningsham PC have confirmed contribution now. <b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.	<b>Discussion and action</b>  Complete, invoice to be checked and removed from agenda	SD
4.5	<b>17-21-14</b> (16/8/21) Upton Scudamore, A350 – Bus shelters	The two bus shelters on the A350 at Upton Scudamore towards Warminster and Westbury, have no sides and passengers waiting are open to all the elements on a fast and busy road. It has become more apparent as School children now have to get the bus as opposed to a taxi pick them up. KD explained costs in region of £6,000-£7,000 and maintenance liability of replacing bus shelters. USPC have reviewed installation/maintenance costs and confirmed they wish to initially proceed with one shelter on the Warminster bound side of A350.  <b>Update:.</b> Order placed. Costs confirmed as £8,464 LHFIG (75%) = £6,348 USPC (25%) = £2,116	<b>Discussion and action</b>  On order Due by end May Once installed, check invoicing	SD
4.6	<b>6661</b> Codford High Street. Signs to	<b>18/06/20</b> Sign proposals to be submitted to HE for approval and agreement.	<b>Discussion and action</b>	

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	Lyons Seafood	<p><b>12/11/20</b> Awaiting response from HE. MR to resubmit proposal.</p> <p><b>24/02/21</b> KD chased contact at HE for a response via email 10/2/21, awaiting response.</p> <p><b>29/6/21</b> KD chased contact at HE for a response via email, awaiting response.</p> <p>Codford PC have responded to confirm this is still an issue therefore KD has chased HE again for a response on 12/10/21. HE response received and sent to PC for review. PC have confirmed they wish to proceed with the HE 3<sup>rd</sup> party works team process for this signing request. KD has asked HE to outline process and next steps.</p> <p>As a result of correspondence from National Highways, site visit to investigate addition of advance direction signs to be undertaken. New proposal to be submitted to National Highways for consideration and costings.</p> <p><b>UPDATE:</b> Action with CODPC to find out of Lyons seafood is closing down</p>	<p>Almost certain it is closing so can be removed but action with CODPC to find out of Lyons seafood is closing down 100%.</p>	Codford PC
4.7	<b>17-21-2</b> (22/01/21) Junction off High Street to Cherry Orchard, Codford	<p>Ongoing parking issues and traffic into Cherry Orchard because of access to the school and doctor's surgery. Parish Council now allow use of village hall car park for visitors.</p> <p>Request for direction signs on verge at the junction to direct traffic into village hall car park.</p> <p><b>21/7/21</b> This issue was not discussed as there was no representative from Codford PC in attendance. Defer to next meeting and request Codford PC attend to discuss issue.</p> <p>KD email to request site meeting sent to Codford PC on 29/6/21. Awaiting response.</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD

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		<p>Site meeting took place 16/3/22 with Cllr Parks and Codford PC. Walked the length of Cherry Orchard and discussed options. Potential proposal to install a directional parking sign at the High Street junction with Broadleaze leading to the village hall car park to encourage more use. Ball park estimate in the region of £500. Contribution confirmed.</p> <p><b>Update:</b> sign on order, awaiting delivery.</p>		
4.8	<b>17-21-16</b> (26/9/21) Sutton Veny - SIDs	<p><b>Update:</b> New survey locations agreed with SVPC and requested with Traffic Survey Team. No surveys are undertaken during school summer holidays. KD chased Traffic Survey Team for timescale 20/09/22. There is currently a delay with all Traffic Surveys due to contractual issues as explained in the email sent to Town and Parish Councils on 20/09/22.-Continue to chase surveys-SID procedure any updates?</p> <p><b>UPDATE:</b> New SID policy out to consultation.</p> <p>Metrocounts now up and running again but backlog.</p>	<p><b>Discussion and action</b></p> <p>Results of metrocounts = 2x sites NFA, 2x sites meet criteria for SID/CSW, 1x Site for Police enforcement.</p> <p>Cost up NAL socket/posts for 2 x SID sites</p> <p>Refer Police Enforcement site to Wiltshire Police (community safety Partnership)</p>	<p>SD</p> <p>SVPC</p>
4.9	<b>17-21-18</b> (6/10/21) Horningsham village hall/Water Lane – virtual footway	<p>It has been brought to the attention of the Parish Council that pedestrians walking out of the village hall are now in danger due to the increased volume and speed of the traffic. It is requested that a white line be put in as a virtual footpath outside the hall as there is enough width within that road area to implement it.</p> <p>Site meeting with Cllr Parks on 23.6.22 Virtual footway not viable at this location as it does not link to any existing infrastructure. Edge line</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked. Issue with Parking on lining to be looked at. PC to provide some photos of problem.</p>	<p>SD</p> <p>HPC</p>

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		road markings agreed on site, proposal plan attached. Estimate in the region of £1,000 (LHFIG = £750, 25% contribution = £250). Agreed by all.  <b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.		
4.10	<b>17-22-1</b> (14/01/22) Corsley A362 Village gates	The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including very heavy HGV's. There are two stretches of the A362 which have 40mph limits. An analysis of DFT data shows that within those two areas there are 4 'hot spots' for RTA's. These are at or near The White Hart, The Royal Oak, Deep Lane and the intersection of the 40mph and 50mph limits near Sturford House. £4,600 (LHFIG = £3,450, 25% contribution = £1,150). Agreed by all.  <b>Update:</b> Works order placed with contractor. Anticipated completion by end of financial year.	<b>Discussion and action</b>  Complete, invoice to be checked and removed from agenda  SD to check and approve PC sign/builders licence	SD  SD/CPC)
4.11	<b>17-22-2</b> (14/01/22) Corsley A362 SID posts	The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including many 6 and 7 axle HGV's. There is currently an 18t limit westbound but no weight limit eastbound. There are two stretches of the A362 which have 40mph limits. Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply & install two SID sockets is in the region of £1,000 (LHFIG = £750, 25% contribution = £250). Agreed by all. <b>Update:</b> Metrocounts ordered.	<b>Discussion and action</b>  Metrocount results show 1x site meets criteria for SID/CSW 1x site NFA  Cost NAL socket and post	SD
4.12	<b>17-22-3</b> (19/01/22)	Horse riders using Bridleways Cory 2 and Cory 41 must negotiate crossing the A362. The	<b>Discussion and action</b>	

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	Corsley A362 horse warning signs	<p>crossing is on the straight section of road between Corsley Heath and Long Hedge which is national speed limit. It is a popular overtaking spot where traffic is at its fastest. To exit Cory 41 riders, have a limited view and need to advance to the road edge to see approaching traffic. The hedges, especially spring to autumn block the riders view of the road and drivers cannot see the Bridleway. Because of this many local riders are too scared to use the Bridleways for fear of the very real risk of an accident at the road crossing.</p> <p>Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install two warning signs is in the region of £1,200 (LHFIG = £900, 25% contribution = £300). Agreed by all.</p> <p><b>Update:</b> Works order placed with contractor. Carried over to Milestone new order issued..</p>	New order issued to Milestone, to be chased.	SD
4.13	<b>17-22-4</b> (13/2/22) Bishopstrow SID deployment	<p>Bishopstrow Village is situated on the main route between the Wylve Valley Villages, Sutton Veny, Corton etc, and Warminster. In particular it is the main route between the town and the villages for access to the popular primary and secondary schools in the area and to the Sutton Veny Trading Estate. The village has had an active Speed Watch group for several years, despite their efforts there remains a high incidence of speeding through the village.</p> <p>The Parish Meeting wish to purchase a Speed Indicator Device that would be moved between up to 3 sites on the Sutton Veny Road through the village. This request is for approval of the sites and for funding for the installation of the poles to mount the device.</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD



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		<p>SID deployment can only take place in locations where traffic surveys have highlighted it meets the criteria for intervention. Location 1 and 3 do not meet the criteria for SID deployment following the results of the recent traffic surveys. Where sites meet the criteria a ballpark estimate for each SID socket is in the region of £500 each.</p> <p><b>Update:</b> BPC contacted KD to confirm that one requested location (site 3) in the northerly direction is eligible and so would like to request approval and funding to implement one site. Cost estimate for one site is approx. £500 (LHFIG £375, BPC £125). Bishopstrow PC commented on north bound site meeting current SID criteria. Request group to consider funding for infrastructure to install SID at this one location.</p> <p>Also commented that PC have written to chief constable regarding CSW and await a response.</p> <p>Cllr Parks and Cllr Davis both support this proposal. Group are supportive and agreed funding to proceed. Bishopstrow PC confirmed contribution.</p>		
4.14	<p><b>17-22-5</b> (08/06/22) Upper Deverills Signing Improvements</p>	<p>The Parish has recently published a Parish Plan. This has highlighted that traffic, including road safety on the B3095 and the reduction of HGV traffic is the greatest concern for residents.</p> <p>Residents have a range of traffic related concerns. These include the sheer volume of traffic, speeding on the B3095 through villages and between villages, speeding on other</p>	<p><b>Discussion and action</b></p> <p>PC agreed plans, needs to be re-costed with Milestone rates.</p>	SD

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		<p>unclassified roads, safety for all road users, safety on narrow bends, damage to verges and HGV related problems.</p> <p>The Parish Council recognises that the problems are widespread but is not clear on the most appropriate set of measures to tackle this.</p> <p>The Parish Council would like to meet Wiltshire Council Officers on site and to visit the B3095 and other unclassified roads and discuss the options that might be available to help the villages address the traffic problems.</p> <p><b>Update:</b> Site visit undertaken during August 2022. Draft signing and road marking proposal subsequently submitted to UDPC for review. I have had confirmation from Jamie Fagan that these will be reviewed at the October PC meeting and report back at the next meeting in Jan 23 Action for UDPC to send SD details of final designs.</p>		
4.15	<b>17-22-6</b> Warminster, Chapel Street & Bread Street HGV traffic	<p>Residents face issues in both Chapel Street and Bread Street. They detailed examples the corner buildings on entry and exit from the two roads being visibly damaged as the vehicles turn into them, given the tight turns.</p> <p>Details were given of these heavy goods vehicles being mere millimetres from the cottages' frontage on one side of the road and parked cars on the opposite side. It was felt that this was highly dangerous as this meant that residents could not exit their homes and windows that open outwards had to be kept closed in order that they were not broken off by the large vehicles. One heavy goods vehicle had become stuck in the street which meant that</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD

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		<p>residents had to be contacted and climb in through the boot of their cars, climb over the seats to then reverse their cars out to enable the lorry to have enough room to manoeuvre out of the street.</p> <p>Residents request improved signage to restrict heavy goods vehicles from both roads. They asked for Improved signage indicating narrow roads and not suitable for HGV'S: Chapel Street, Bread Street and part of Bradley Road.</p> <p><b>Update:</b> Site visit undertaken during September 2022. Draft signing proposal attached to agenda for discussion. Cost estimate £800 (LHFIG £600, WTC £200). Suggest Bradley Road overhanging trees be cut back via maintenance team through MyWilts App. Group agreed to support this proposal and allocated funding to implement. Warminster TC confirmed contribution.</p> <p><b>Works Complete</b></p>		
4.16	<b>17-22-7</b> Warminster Deverill Road waiting restrictions	<p>The junction of Deverill Rd and Marsh Street. This is a very busy junction with cars, buses, tankers, vans and refuse collection lorries using it daily. Often, residents and customers at the Bell and Crown public house park very close to the junction- well within 10 metres - and it makes it difficult to manoeuvre at the junction.</p> <p>It is suggested double yellow lines are needed in that area, close to the junction, and on the brow of the slight rise just past the garages on Marsh St, and on the hedge-lined part of the road so as to avoid people parking where access to the junction is restricted.</p>	<p><b>Discussion and action</b></p> <p>On WRR list.</p>	

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		<p><b>Update:</b> Site visit undertaken during September 2022. Group to decide if they wish to fund a waiting restrictions review across the Warminster LHFIG area and whether to include this location into the batch for advertising in due course. Cost estimate for WR Review in the region of £7,000.</p> <p>Group discussion regarding pros and cons of allocating a sum of funding from the budget to carry out a batch of waiting restriction amendments across the Warminster LHFIG area. Group agreed funding for WR review. Also see spreadsheet of historic requests attached to end of the minutes for information, which will be included.</p> <p>Cut off date for WR requests is today's meeting. WTC to submit remaining requests imminently.</p> <p>Cllr Parks commented that the group needs to make contributions towards the WR review as fair as possible.</p> <p>KD explained there is a legal process to undertake which is costly and lengthy. Regardless of the review being started this financial year the restrictions if approved are likely to be implemented during 2023/24</p> <p><b>ON WRR list for implementation 23/24</b></p>		
4.17	<p><b>17-20-16</b> (original request No.) Warminster Factory Lane HGV movements</p>	<p>Factory Lane/West Street, Warminster – HGV traffic causing damage to property originally raised at CATG via reference 17-20-16 in 2020, more recent concerns raised again by resident for this issue to be investigated again. – Warminster TC do not support re opening issue</p> <p>Cllr Fraser commented without wall this would still be an issue. Wall erected by resident on highway land. Cllr Jackson agreed with Cllr Fraser and commented with store reopening</p>	<p><b>Discussion and action</b></p> <p>Signing complete, DYL extension on WRR list, Lining outstanding.</p> <p>New issue with other side of road, site visit required.</p>	SD/TJ/BP/WTC

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		<p>more traffic and parking evident. Group agreed to reopen project to investigate signing. WR request to be submitted by WTC and looked at as per 7.1 above at next meeting. Cllr Fraser and Cllr Jackson to meet with me to discuss with issues 6.2, 6.3 raised above.</p> <p>Site visit undertaken during September 2022. Draft signing and road marking proposal attached to agenda for discussion. Cost estimate £1,000 (LHFIG £750, WTC £250). NB: Any extension to waiting restrictions on West Parade would be advertised within WR review batch as mentioned in 5.13 above.</p> <p><b>Update:</b> KD explained recent correspondence with property owner and damage reported. DN confirmed the illegal wall has been in situ for many years and without it the property would be likely to gain further damage. Cllr Parks, Cllr Davis and WTC supports revised proposal. Group support proposal and allocated funding to proceed.</p> <p>Extension to WR on West Parade to be included in WR batch as stated in 5.13 above.</p> <p><b>Works ordered</b></p>		
4.18	<b>17-22-8</b> Upton Scudamore – A350 Bus Shelter	<p>As per 17-21-4</p> <p><b>Shelters ordered 12-14 week lead in time.</b></p>	<p><b>Discussion and action</b></p> <p>On order Due by end May Once installed, check invoicing</p>	
4.19	<b>17-22-9</b> A350 Longbridge Deverill - pedestrian safety	<p>Pedestrians are finding it increasingly challenging to cross the A350 safely at the busy junction of the George Inn/Petrol station/Sand St junction. The volume of traffic measured by SID from 19/7 to 26/7 heading south averages 8437 per day and from 26/7 to 8/8 heading north averages 8166 per day. As this is a major</p>	<p><b>Discussion and action</b></p> <p>Plans agreed (check SLOWs) scheme to be recosted with Milestone rates.</p>	SD

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		<p>trunk road there is a high volume of HGVs. This section of the A350 has a speed limit of 40mph. Arrange site visit with WC engineer to discuss proposals.</p> <p>Plans issued to PC, LHFIG agreed to contribute £1500 towards signing and lining scheme. LHFIG £1500 LDPC £ 488 Designs to be confirmed and let SD know.</p>		
4.20	<b>17-22-10</b> Longbridge Deverill - street name plate	<p>Street name plate missing for Jersey Hill. It was knocked down many years ago by a grass cutting tractor. Delivery drivers and visitors unable to locate the road. Request for new street name plate to be installed. Group support and allocated funding. LDPC contribution confirmed. LHFIG agree contribution of £300</p>	<p><b>Discussion and action</b></p> <p>Complete, invoice to be checked and removed from agenda</p>	SD
4.21	17-22-11 A3098 Chapmanslade Primary School	<p>CPC in talks with Martin Rose regarding the possibility of creating a lower risk space in village centre near the primary school. MR advised 2 possible solutions on the A road:</p> <ul style="list-style-type: none"> <li>A) Small abutment of the footway into the road to calm traffic.</li> <li>B) Area of the High St adjacent to the school for a 20mph speed limit during school times.</li> </ul> <p>MR states a topographical survey will be required, CPC could provide funding upto 50% depending on total cost of survey.</p> <p><b>UPDATE:</b>Scheme would require Topographical Survey at an estimated cost of £2000.</p>	<p><b>Discussion and action</b></p> <p>Works to be done as part of TAOSJ. LHFIG to arrange for topo quote/order.</p>	SD

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		<p>LHFIG agree contribution of £1500 (75%) ChapPC agree £500 (£25%) 20mph at school times refer to TAOSJ</p> <p>Plan to be sent to SD for location of proposed scheme to get topo quote.</p>		
4.22	Waiting restriction review 23/24	<p><b>TRO consideration</b> Engineer to discuss with TC location, engineer to investigate, design and cost. *17-22-12 Warm Victoria Rd/Grovelands Way DYL *17-22-13 Warm Upper Marsh Rd/Weymouth St DYL *17-22-14 Warm King St/Brook St DYL *17-22-15 Warm Portway Lane/Holly Bush Rd DYL *17-22-16 Warm Sambourne Road DYL *17-22-18 Warm Boreham Rd Disabled bays *17-22-19 Warm The Maltings/Pound St DYL *17-22-20 Warm Victoria Rd DYL *17-22-27 Warm Alcock Crescent 11-16 DYL *Warm Beech Grove DYL *Factory Lane extension DYL</p>	<p><b>Discussion and action</b></p> <p>On WRR list - ongoing</p>	
4.23	17-22-17 Warminster Sambourne School	<p>Headteacher request safety barrier and hatch markings at entrance of school. WTC to Refer to TAOSJ</p>	<p><b>Discussion and action</b></p> <p>WTC referred to TAOSJ – Remove from agenda</p>	SD
4.24	17-22-22 Warminster Ash Walk Lane-HGV Issues	<p>HGV issues going down Ash Walk and getting stuck trying to get to Manor Gardens from B3414 Church Street. Site to be looked at when officer time allows. LHFIG agree contribution of £600</p>	<p><b>Discussion and action</b></p> <p>Site to be looked at when officer time allows.</p>	
4.25	17-22-23 Boyton/Sherrington-HGV Issues	<p>Large vehicles knocking bollards wall and verge. Wants HGVs banned (cannot do as no other access for them) Suggest Road markings/signing looked at. Site to be looked at when officer time allows</p>	<p><b>Discussion and action</b></p> <p>Site to be looked at when officer time allows.</p>	

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4.26	17-22-24 Bishopstrow Main Street-Parking issues	Residents parking on both sides of road leaving narrow gaps for people to squeeze through, drivers sometimes mounting pavements. Site to be looked at when officer time allows	<b>Discussion and action</b>  Site to be looked at when officer time allows.	
4.27	17-22-25 Codford Salisbury Road-Speeding issues	Apparent speeding vehicles along Salisbury Road, especially between 4-10pm. Site to be looked at when officer time allows	<b>Discussion and action</b>  Site to be looked at when officer time allows.	
4.28	17-22-26 Codford Salisbury Road-Street Lighting	No lighting on footway near residents' home, street light request. Site to be looked at when officer time allows	<b>Discussion and action</b>  Site to be looked at when officer time allows.	
4.29	17-22-28 Warminster B3414 Sydenhams R/A	Speeding issues towards roundabout, complaints that camber of road is significant. Suggests 20mph and look at Camber. New R/A being constructed in future which will help. Possible maintenance of red surface needs looking at by area office.	<b>Discussion and action</b>  Site to be resurfaced under maintenance programme this year, including red HFS around R/A. New development of R/a just West of Sydenaham R/A will slow traffic down, NFA from LHFIG. WTC to feed back to Sydenhams.	WTC
4.30	17-22-29 Warminster Bradley Road-speeding issues	Request for a 30mph speed limit WTC(TD) to order Metrocount	<b>Discussion and action</b>  WTC to send metrocount results to SD	WTC
4.31	17-23-1 Corsley A362 to A36 Picket Post R/A-HGV Signing	More HGV signing required due to non-compliance of 18T weight Limit. To be look at when officer time allows. Incorrect 17T sign needs replacing and relocated potentially. LHFIG agree contribution of £1000.	<b>Discussion and action</b>  LHFIG agree to fund new sign – location to be checked	BP



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4.32	17-23-2 Horningsham Street nameplates	No street nameplates in West Common, Anchor Barton, Hitcombe Bottom, Gentle Street, Rowe's Hill, White Street. Request for new signs. PC confirm approval has been sought. LHFFIG agree contribution of £1500 (75%) and HPC £500 (25%) ACTION with PC to let SD know location of signs. SD to look at when officer time allows	<b>Discussion and action</b>  Unsure of latest SJ to update	SJ
4.33	17-23-3 Corsley RoW	Provide posts and postcrete for new RoW works £1884.80 contribution required (71% of costs found from other sources). (Paul Millard-RoW, to order if approved) Group agreed to support the ROW request for posts and postcrete for specified works. LHFFIG agree to contribute £3000 WCRoW to order materials (SD to provide cost code)	<b>Discussion and action</b>  Works ongoing.	PM
5.	<b>NEW ISSUES</b>			
5.1	17-23-4 Sutton Veny High Street – Footway improvements	Grassed area in front of notice board to be converted to a hard standing and provide a dropped kerb.	<b>Discussion and action</b> Land ownership to be double checked Site visit, design and costs for next meeting.	SD
5.2	17-23-6 Warminster Foreminster Court/Fore St – Railing removal	Railings along Foreminster Court to be removed to enable residents to park on road easier.	<b>Discussion and action</b> Railings originally put in for safety reasons. Site to be looked at when officer time allows.	SD
5.3	17-22-7 Warminster High Street – Blocked access/Bollards	People parking on DYL and KEEP CLEAR road markings, causing access problems. Bollards requested.	<b>Discussion and action</b>  Site to be looked at when officer time allows. Possible bollards/Hatching	SD

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	Item	Update from previous meeting	Actions & Recommendations	Who
5.4	17-23-5 Corsley A362 – Pedestrian crossing	Crossing point by bus shelter dangerous place to cross, narrow footway, high speeds. Request for pedestrian crossing.	<b>Discussion and action</b> SD advises unlikely to meet criteria for formal crossing, other improvements to be looked at, narrow footways/gateways etc Site to be looked at when officer time allows.	SD
5.5	17-23-9 Warminster The Ridgeway – Waiting restrictions	DYL requested in turning circle and turning area sign	<b>Discussion and action</b>  Site to be looked at when officer time allows.	SD
5.6	17-23-10 Chapmanslade – name plate Cleyhill Gardens	Relocate nameplate – ISSUE RESOLVED BY DEVELOPER	<b>Discussion and action</b>  Resolved can be removed	SD
5.7	17-23-8 Warminster Factory Lane/Pound St/West Parade	Duplicate issue see 17-20-16	<b>Discussion and action</b>  Duplicate issue see 17-20-16-REMOVE	SD
<b>6. AOB</b>				
6.1	The new Term Maintenance Contract (TMC) has been awarded to Milestone as of 1 <sup>st</sup> April 2023. Some delays in works starting but on programme now. New rates available for re-costed schemes.			
6.2	Attached is the amended policy for deployment and site eligibility criteria for Community Speed Watch, Temporary Speed Indicator Devices and Civilian deployed ANPR cameras.			
6.3	<p><b>A reminder of the LHFIG process</b></p> <p>*Member of the public/Town or Parish Council want to report an issue, the Highway Improvement request form is filled out</p> <p>*That form then goes to the relevant Town/Parish Council to be discussed at their next Town/Parish meeting, if councillors agree there is an issue they send the form into <a href="mailto:lhfigrequests@wiltshire.gov.uk">lhfigrequests@wiltshire.gov.uk</a></p> <p>*The form will be recorded/listed and given an issue number e.g. 17-22-1 and sent back to Town/Parish with date of meeting it will be added to the bottom of the agenda (too close to the meeting date and it will be added to the following meeting date)</p> <p>*WC highway engineer (SD) will add issue to agenda</p>			

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	Item	Update from previous meeting	Actions & Recommendations	Who
	<p>*In meeting Town/Parish will inform LHFIG of the recorded issue and decide if it stays on the agenda to be progressed or removed. *Issue will be looked at when officer time allows (currently 40 issues on the agenda and 7 more that missed the cut off date for this meeting already)</p> <p>**Please <b>do not</b> duplicate issues, if there is already an issue recorded and, on the agenda, do not send another one in for the same issue.</p>			
6.4	SD to investigate new white bar marking policy.			
7.	<p><b>Agreement of Priority schemes</b> Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation.</p> <p><b>Issues highlighted in Yellow are awaiting approval from the Area board</b></p> <p>2. 17-20-9 A362 Corsley Heath – Speed Limit Review - <b>£2500</b> (LHFIG £1875.00, Corsley PC £625.00) 10. 17-21-14 A350 Upton Scudamore bus shelter replacement (Warminster bound shelter)- <b>£8464</b> (LHFIG - £6348, USPC - £2116) 14. 17-22-2 A362 Corsley SID sockets - <b>£1,000</b> (LHFIG - £750, Corsley PC - £250) 15. 17-22-3 A362 Corsley horse warning signs - <b>£1,200</b> (LHFIG - £900, Corsley PC - £300) 17. 17-22-6 Warminster Chapel St/Bread St HGV signing - <b>£800</b> (LHFIG £600, WTC £200). 18. 17-22-7 WR Review Batch 001 for Warminster LHFIG area - <b>£7,000</b> (£1,750 contribution distribution TBC) 19. 17-20-16 Warminster Factory Lane/West Parade HGV signing &amp; road markings - <b>£1,000</b> (LHFIG £750, WTC £250). 20. 17-22-8 A350 Upton Scudamore bus shelter replacement (Westbury bound shelter) - <b>£8464</b> (LHFIG - £6348, USPC - £2116) 23. 17-22-9 A350 Longbridge Deverill Pedestrian safety, signs and lines - <b>£1950</b> (LHFIG £1500, LDPC £ 450) 24. 17-22-11 A3098 Chapmanslade Primary School footway improvements TOPO <b>£2000</b> (LHFIG £1500, CPC £500) 25. 17-22-22 Warminster Ash Walk Lane HGV Sign - <b>£600</b> (LHFIG £450, WTC £150) 26. 17-23-1 Corsley A362 to A36 Picket Post HGV signing - <b>£1000</b> (LHFIG £750, CPC £250) 27. 17-22-2 Horningsham Nameplates - <b>£2000</b> (LHFIG £1500, HPC £500) 28. 17-22-3 Corsley RoW works – LHFIG <b>£3000</b></p>			
8.	<b>Date of Next Meeting 17<sup>th</sup> July 2023 via MS Teams</b>			

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## Highways Officer – Sarah Dearden

### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIF during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with LHFIF recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£9,148.30. (+2023/24 allocation when agreed)**

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. **Safeguarding implications – none.**